



BRANCH
WEEK ENDING DATE

F: 9555 4477

E: accounts@riddells.com.au

On-hired Employee Surname	On-hired Employee First Name									
On-hired Employee Signature	DAY	DATE/ MONTH	TIME START	TIME FINISH	LESS LUNCH	Hrs & Mins Worked	OFFICE USE ONLY			
Reporting to	MON.						NT	NT x 1.5	DT	
Host Employer Company Name	TUES.									
Department	WED.									
Host Employer Address.....	THURS.									
.....	FRI.									
.....	SAT.									
HOST EMPLOYER	SUN.									
<i>I understand that should we employ a Riddells On-hired Employee I will be charged a permanent placement fee. Signature is verification of hours worked and acceptance of terms and conditions.</i>										
SIGNATURE	TOTAL HOURS & MINUTES WORKED					Hrs	Mins			

To guarantee payment of wages, please ensure that you have emailed or faxed your timesheet no later than 11.00 a.m. on Mondays

Assignment: Continuing Finishing